

Spring 2020 Deans and Chairs Meeting

KYLE CLARK • VICE PRESIDENT FOR FINANCE & ADMINISTRATION

MARCH 09, 2020

Coronavirus

Coronavirus

Current Status

- Positive cases of COVID-19
 - 14 – Florida residents
 - 5 – Florida cases repatriated
 - 1 – Non-Florida resident
 - 2 – Florida Resident Deaths
 - 222 – Negative Test Results
 - 155 – Pending Test Results
 - 319 – currently being monitored
 - 1,161 – monitored to date

As of 7:46 AM ET on 03/10/2020

Coronavirus

County	Age	Sex	International Travel
Manatee	63	Male	No
Manatee	81	Female	Yes
Hillsborough	29	Female	Yes
Santa Rosa	71	Male	Yes
Broward	75	Male	No
Broward	65	Male	No
Broward	67	Male	No
Lee	77	Female	Yes
Lee	77	Male	Yes
Charlotte	54	Female	Yes
Volusia	66	Female	Yes
Volusia	60	Female	Yes

Coronavirus

Current Status

- Emergency management committee has been meeting for the past several weeks
- Many communications have gone out to campus regarding initiatives and suggestions
- Information has also been provided to campus via websites including FSUAlerts and www.fsu.edu/coronavirus
- Regular scheduled briefings with Department of Health leadership, City and County Health and Administrative Officials, and other key stakeholders
- Regular communication with other education institutions both in and out of the state

Coronavirus

Current Status

- Starting last week we divided the emergency management committee into policy groups:
 - Cleaning & Disinfection
 - Mitch Kilcrease – Assistant Vice President for Business Services
 - Housing
 - Shannon Staten – Executive Director of University Housing
 - Health & Medical
 - Amy Magnuson – Director of University Health Center
 - Continuity of Operations
 - Renisha Gibbs – Associate Vice President for Human Resources
 - Communications
 - Dennis Schnittker – Director of University News and Digital Communications
 - Student Activities
 - Danielle Acosta – Director of Student Engagement
 - Research
 - Laurel Fulkerson – Associate Vice President for Research

Coronavirus

Current Status

- Emergency management policy groups meet daily (including weekends) to discuss current issues and updates from their committees
- Executive Policy Group members (Vice President for Finance and Administration, Provost, and Vice President for Student Affairs) meet daily
- Plans are being fine tuned to manage any potential full or partial closure
- Faculty are encouraged to have plans finalized by March 23 for alternative modes of course delivery
- Weekly Emergency Management conference calls are scheduled with departments who have lead or support roles in our plan

Coronavirus

Current Status

- Canceled Florence Study Abroad International Program
- Notified future study abroad international program participants (including summer) final determination would be made regarding on ground operations by the end of March 2020
- Canceled all Study Abroad Spring Break international programs
- Restricted travel to any level 2 or level 3 country
- Require a self isolation period to any individual who visits a level 2 or level 3 country or cruise
- Voluntary self isolation period to any individual who visits a highly impacted area
- Suspended international travel and require appropriate Vice President's signature in order to approve

Coronavirus

Current Status

- Discontinued visiting scholar program – canceled student visits, delayed future invitations, working with faculty to determine if they still want to move forward with previously scheduled visits (5)
- Special ordered additional toilet tissue, paper towels, hand soap, gloves, cleaners, disinfectants, wipes, hand sanitizer, etc.
- Developed posters regarding hand washing, self isolation vs. quarantine, symptoms, and more
- Purchased flu shots and made them available to campus
- Mandated the use of Concur for all travel bookings so that we know where our travelers are at all times

Coronavirus

Current Status

- Provided guidance on faculty and staff leave issues
- Developed employee remote work essentials page <https://its.fsu.edu/remote-work>
- Working with Star Metro to nightly disinfect all buses
- Ramping up cleaning efforts across campus in public spaces, high traffic areas, handrails/doors, etc.
- Developing plans to be able to answer large call volume remotely (call centers)

Coronavirus

Current Status

- Communicated with students and parents on self isolation and self quarantine and the necessity for them to develop a plan
- Preparing for parent pickup if necessary
- Preparing for online class conversion (if necessary), training on Canvas, addressing plans/policies, etc.
- Ordered appropriate supplies for healthcare workers
- Fine tuned plans for the Health Center

Coronavirus

Current Status

- Reviewing plans and policies for major events
- Developed a Special Events Annex from the CDC guidance on large gatherings for use by Athletics, Rec and Tucker Center
- Identify potential ways research could be disrupted the least
- Fine tuning plans to process payroll remotely
- Faculty, staff and students who no longer feel comfortable traveling can work with the Travel Office to cancel plans and seek reimbursements

Coronavirus

What can you do to assist

- Reassure your students, faculty, and staff the University has very robust plans to assist in these types of dynamic situations
- Finalize plans for alternative delivery of course content
- Ensure your department has the appropriate educational materials
- Encourage students and colleagues to visit the University's website and FAQ's at www.fsu.edu/coronavirus
- Reiterate the University has plans to remain open to the extent possible, even if course content has to be delivered in alternate methods
- Be aware of faculty and staff travel plans and ensure self isolation when required
- Encourage students and colleagues to get their flu shot

Coronavirus

Helpful Contacts

- Student Issues
 - Tyler Shannon (850)-644-9555
- Academic Issues
 - Provost McRorie (850)-644-1816
- Human Resource Issues
 - Staff – Tracey Pearson – (850) 644-3694
 - Faculty – Rebecca Peterson – (850) 645-2202

Pedestrian/Vehicular Safety

Pedestrian/ Vehicular Safety

Current Plans

- Numerous meetings with state, city, county and other officials to discuss pedestrian and vehicular safety
- Many of the areas with the highest traffic are not University controlled streets or intersections
 - Tennessee Street – State Highway
 - Saint Augustine, Jefferson, Copeland – City Streets
- Divided efforts in to short, medium and long term goals
- Focused on enhanced compliance, education, and additional safety measures that can be put into place

Pedestrian/ Vehicular Safety

Current Plans

- Met with numerous colleagues around campus to develop a campaign related to pedestrian safety – Heads Up and Look Out for Each other
 - Goal is to promote pedestrian safety in many platforms
 - Preliminary push out of materials
 - Parking garages, billboards, bus advertisements, website (www.headsup.fsu.edu), social media, posters, Public Service Announcements, stickers, t-shirts, etc.

Campus Safety Improvements

Location	Existing Equipment	Equipment	QTY	Short Term	Estimated Completion Date
University B	1 Sign	Add Rapid Flashing Beacon "RFB" sign	2		
University Student	1 Sign	Add Rapid Flashing Beacon "RFB" sign	2		
University Staff	1 Sign	Add additional Signs	2	x	2/28/2020
Garnet and Go	1 Sign	Advance crosswalk notification signs	2	x	2/28/2020
UCA North	n/a	Add Stop Sign	2	x	2/28/2020
Chieftan Way South	2 LED	Advance crosswalk notification signs	2	x	2/28/2020
Leach Center	4 LED 1 sign	Add In Street Ped stand up sign	4	x	2/25/2020
Spirit way Garage West	1 Sign	Trim Bushes / add crosswalk sign		x	2/28/2020
Call St Psychology	1 Sign	Advance crosswalk notification signs *	2	x	2/28/2020
Call St College of Med	2 Signs 1 in street Sign	Add Rapid Flashing Beacon "RBF" *	2		
Academic Way East Tunnel	2 Signs	Move Stop sign/stop bar add post		x	
Honors Way	n/a	Add In Street Stand Up Ped Signs	1	x	3/27/2020
Woodward at Denney's	2 Signs	Add Rapid Flashing Beacon "RFB" sign	2		
Learning Way Regans Hall	n/a	Add In Street Stand Up Ped Signs	1	x	3/27/2020
Varsity at Wildwood Hall	2 signs inroad flashers	Check to see what is the problem with existing equipment and add in Street Ped signs	1	x	3/27/2020
College and Copeland	n/a	Add In Street Stand Up Ped Signs *	1	x	3/27/2020
Call and Dewey	Crosswalk	Re-painted crosswalk	1	x	2/29/2020
Call and Convocation	Crosswalk	Re-painted crosswalk	1	x	3/1/2020

Budget FY 2021

Budget FY 2021

Current Plans

- January 2, 2020 - Memo submitted to campus calling for special request tied to University's strategic plan
- January 14, 2020 – 2020 Legislative session convenes
- March 2, 2020 – Proposals due to the Budget Office
- March 13, 2020 – 2020 Legislative session concludes
- April 29, 2020 – Review of Proposals complete
- June 4, 2020 – Board of Trustees meeting
- July 1, 2020 – New allocations provided in departmental base budgets

Budget FY 2021

Current Plans

- Budget Training sessions
 - Tuesday, March 17, 2020
 - Thursday, March 19, 2020
 - Monday, March 23, 2020
 - Wednesday, March 25, 2020
- Budget Entry Workshops
 - Throughout the month of April
 - Appointments may be requested by contacting the budget
- Please visit www.budget.fsu.edu for detailed information

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MARCH 10, 2020